



*Development for Northeast Florida Professionals
serving our natural and corporate worlds*

Created by First Coast Manufacturers Association with the
Florida Dept. of Environmental Protection in 1997

Professional Progress 2012 Nomination Form

I understand that attendance to **Professional Progress** is mandatory upon acceptance to the program and will make classes a priority for the following employee's work schedule. If my nominee is accepted to the program, I understand that we both will receive notification of the acceptance. During the orientation/kick-off, the employee will receive a complete class schedule and will sign his or her commitment to the program's classes and service project. Classes will meet once per month from March through September of 2011 (a community service project will be scheduled after selection by the class). The kick-off reception will be held 5:30-7:00 PM in February 2011 at the Deerwood Country Club. Tuition for **Professional Progress** includes program activities, with the exception of some lunches and parking (students will be given advance notice regarding parking, meals and dress). These costs and related cultural events, such as museum exhibits or plays, may not be included and will be at the expense of the student or sponsoring company. Students are responsible for transportation to and from sessions. Students will be asked to agree to these conditions before accepting their nominations to **Professional Progress**.

Name of Nominee: _____
Nominee's Company: _____
Address: _____
Phone Number / Fax: _____
Email Address: _____

I would like to reward this employee and offer him/her potential professional growth opportunities. I recognize that he or she must commit time to all class activities and projects, which are mandatory. I further understand that he/she will sign a commitment to participate in all events. *I will be billed **\$1,000.00** for tuition payment upon acceptance and confirmation of my employee's participation in the program.*

Nominee's Supervisor: _____
Phone Number / Fax: _____
Email Address: _____
Signature / Date: _____

Please send completed nomination form to Debbie Warren at First Coast Manufacturers Association (fax 904-296-9644 or email debbie@fcmaweb.com), 4215 Southpoint Blvd., Suite 140, Jacksonville 32216. Deadline for nominations is Friday, January 6, 2012.

We look forward to working with you through **Professional Progress**.